

# Institutional Development Plan (IDP)

April 2025



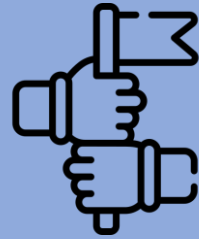
Education Department  
Government of Gujarat



# Introduction

- With the rapid expansion of higher education and its increasing financial impact, global emphasis on quality and standards has never been more critical. In India, ensuring excellence in higher education is essential for nation-building and fostering a knowledge-driven economy.
- Premier institutions such as IITs, IIMs, and AIIMS play a pivotal role in shaping the country's future by delivering high-quality education that prepares youth to navigate emerging challenges.
- As globalization accelerates, Indian higher education must prioritize quality assurance and adaptability to remain competitive. A holistic approach to education is essential—one that nurtures intellectual curiosity, ethical values, creativity, and interdisciplinary learning.
- To support these reforms, the University Grants Commission (UGC) has provided guidelines for Higher Educational Institutions (HEIs) to develop Institutional Development Plans (IDPs) in alignment with the National Education Policy (NEP) 2020, ensuring a structured and forward-thinking approach to educational transformation.

# Social and Academic Mission



The **social mission** of an HEI focuses on contributing to social good. Within the IDP framework, HEIs aim to achieve academic and professional excellence while also promoting broader societal benefits



The **academic mission** in the IDP framework focuses on fostering students' understanding of cultural and physical worlds while enabling their intellectual, physical, and personal growth.

# Objectives

- To align the institution's vision with the NEP-2020, Sustainable Development Goals (SDGs), and other national frameworks.
- To develop a comprehensive plan that addresses the institution's unique context, strengths, and aspirations.



# Strategic Goals and Development Objectives



- Institutions are encouraged to define their strategic goals and break them down into specific, measurable objectives.
- Emphasize their goals on governance, financial sustainability, academic innovation, research & intellectual property, human resource management, networking & collaborations, physical and digital infrastructure.

# IDP Framework- Major Components

## Governance

- Establish effective governance structures.
- Balance institutional autonomy with accountability.

## Financial

- Diversify funding sources.
- Implement long-term financial planning.

## Academic

- Foster innovation in curriculum and teaching methods.
- Ensure a supportive learning environment.

## Research

- Promote a research-driven culture.
- Protect and commercialize intellectual property.

## Physical Infra

- Invest in infrastructure to support academic and research activities.
- Develop a sustainable, green campus.

All rights reserved to KCG, Ahmedabad

## Human Resource

- Foster diversity and inclusion in hiring practices.
- Promote continuous professional development.

## Digital Infra

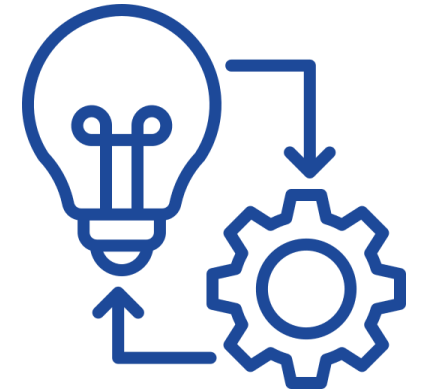
- Implement ICT infrastructure for enhanced learning and governance.
- Develop digital repositories and online teaching platforms.

## Collaboration

- Build strong connections with alumni, industry, other institutions, and the community.
- Engage deeply with stakeholders to enhance societal impact.

# Implementation

- The guidelines advocate for a flexible, self-regulating approach where HEIs can tailor their development plans according to their specific needs.
- Continuous review, stakeholder engagement, and the use of technological tools need to emphasize for effective implementation and adaptation.
- These guidelines provide a comprehensive roadmap for HEIs to achieve excellence.
- By aligning with national and global standards, HEIs can contribute significantly to societal growth and global competitiveness.



# Key Enablers Points for IDP Development

## A. Governance

Sr. No.	Type of Infrastructure	Details of Its Usage
1	Board of Management	<ul style="list-style-type: none"><li>Fully functional as per provision given in Public University Act-2023 and Uniform Statutes.</li><li>Provide autonomy with roles, responsibilities, and accountability</li><li>Involvement of alumni as major stakeholders</li></ul>
2	Quality Assurance	<ul style="list-style-type: none"><li>Well-defined processes with qualitative monitoring aspects</li><li>Processes to capture various aspects of governance (Autonomy, Accountability, quality, Academic Freedom, Transparency, Inclusivity)</li><li>Clearly defined deliverables and outcomes</li></ul>
3	Leadership	<ul style="list-style-type: none"><li>Effective leadership to achieve common goals and drive organizational success.</li><li>Strategic management for setting goals, developing plans, execute strategy, and evaluate the implementation.</li></ul>
4	Vision, Mission, and Roadmap for the HEI	<ul style="list-style-type: none"><li>Prepare Vision and Mission document through discussions with stakeholders, consultants, experts etc.</li><li>Develop short, medium, and long-term (2, 5, and 10 years) plans documents.</li><li>Design templates for HODs/Section In-charges for Roadmap preparation</li></ul>
5	Close Monitoring by IT/Web-based Management Information System	<ul style="list-style-type: none"><li>Finalize performance parameters through an appropriate committee, considering UGC and AICTE guidelines.</li><li>Implement the academic system on priority</li></ul>
6	Risk Management Analysis	<ul style="list-style-type: none"><li>Conduct at least yearly meetings with insurance company representatives</li><li>Discuss scenarios for mitigating risks (legal, safety, financial, disaster preparedness, environmental hazards, etc.)</li></ul>
7	External Advisory Boards	<ul style="list-style-type: none"><li>Establish an external advisory board consisting of industrialists, academics, and government officers.</li><li>Board to meet at least once per semester alongside student participations.</li></ul>
8	Student Feedback	<ul style="list-style-type: none"><li>Implement regular 360-degree feedback for faculty and act upon the observation.</li><li>Faculty to propose methodology of feedback through HODs</li><li>Regular feedback collection and motivation for faculty to improve their delivery</li></ul>



## B. Financial Enablers and Funding Models (Resource)

Sr. No.	Type of Infrastructure	Details of Its Usage
1	Financial Policies	<ul style="list-style-type: none"> <li>The policies shall outline the roles and responsibilities of various university/ institution officers and organizations in managing the university's financial assets.</li> </ul>
2	Action Plan and Budgets	<ul style="list-style-type: none"> <li>Well-defined processes for striving for self-sustainability and generating external revenue sources</li> </ul>
3	Financial Autonomy	<ul style="list-style-type: none"> <li>Define budget line items (<b>Source of Income:</b> tuition fees, government grants if any, research projects, endowments, CSR funds, donations, constancy fees, etc., <b>Expenses:</b> salaries, utilities, maintenance, etc.)</li> <li>Budget granularity to be monthly for the first year, quarterly for the next 4 years</li> <li>Indicate clear responsibility, milestones, and timelines for each activity</li> <li>Finalize 1-year and 5-year budget forecast</li> <li>Detail out one year Capital Budget, Recurring Budget</li> <li>Allocate funds for each activity (Recurring and Non-Recurring expenditures) and put these in a separate account</li> <li>Utilize funds and track spending against milestones per budget.</li> <li>Revisions to the budget are to be approved only after a meeting and discussion with the budget committee.</li> <li>Planning and monitoring of recurring and non-recurring expenditures for each department.</li> <li>HODs to prepare expense details for departments.</li> </ul>
4	Liaison with Government (Central/State)/Agencies) for grants and funding	<ul style="list-style-type: none"> <li>More than 20 ministries of the Government of India offer Projects/ Research Projects for HEIs.</li> <li>Establish a <b>financial and investment committee</b> and define its responsibilities to liaise with relevant government ministries, agencies, CSR funding agencies, and other funding sources.</li> <li>This committee is also responsible for making decisions regarding the investment and reinvestment of funds, purchasing and selling securities belonging to the endowment, or other long-term university assets, as well as prescribing and approving investment policies for university investment agents.</li> </ul>
5	IRG scheme in each department	<ul style="list-style-type: none"> <li>Commercial Utilization of existing facilities: Collection of information indicating the strength of each department &amp; the lab equipment/instruments available for use by external agencies by advertising in newspaper.</li> </ul>
6	Staff providing financial services	<ul style="list-style-type: none"> <li>Finance team need some specific roles and incumbents like a chief financial officer, treasurer, assistant treasurer as dedicated resources ; and /or access to capabilities like chief investment officer, accountants, clerks, Data Entry Clerks, CA, etc.</li> <li>Required manpower need to be deployed on priority.</li> </ul>

## C. Academic Enablers (1/3)

Sr. No.	Type of Infrastructure	Details of Its Usage
1	<b>Courses catering to professional/future requirements</b>	• The institutions need to provide for giving a varied choice of relevant programs.
		• Courses should allow in-depth learning aligned with student interests for future growth.
		• Programs should be multidisciplinary and relevant.
2	<b>Curriculum updated as per industry requirements</b>	• Regular updates to curriculum to match the dynamic employment landscape.
		• Programs should align with industry requirements for short-term and future readiness.
		• Inclusion of industry-linked, internship, and apprenticeship-embedded programs.
		• Modular curriculum to allow Multiple Entry-Multiple Exit options.
3	<b>Curriculum embedded with Employability Skills</b>	• Curriculum should focus on basic skills (life skill, time management, networking, etc.) for employment readiness.
		• Inclusion of Employability Skills (ESs) across disciplines such as communication, digital literacy, IT literacy, entrepreneurship, financial literacy, etc.
		• Emphasis on competencies like critical thinking, problem-solving, creative thinking, analytical skills, adaptability, and decision-making.
4	<b>Curriculum embedded with Skill Enhancement Courses</b>	• Integration of core skills related to digitization and automation (AI, Blockchain, IoT, drones, Industry 4.0).
		• Incorporation of IKS, NCrF and NHEQF guidelines from UGC for curriculum and question bank development.
5	<b>Curriculum embedded with emerging technologies</b>	• Development of skills in emerging technology areas (AI, ML, RPA, Data Analytics, IoT, Cybersecurity, Cloud Computing, AR/VR/XR, Metaverse, etc.).
6	<b>Center for Curricular &amp; Life Skills Development (CCLSD)</b>	• Establishment of centers for continuous curriculum upgrades and 21st-century skill integration. Full staffing as per sanctioned posts.
7	<b>Faculty/Teaching Staff</b>	• Qualified, experienced, and committed faculty.
		• Continuous knowledge upgradation and research focus.
		• Engagement of industry experts as instructors and establish centre of excellence (CoE).
		• Faculty should serve as role models and provide guidance.

## C. Academic Enablers (2/3)

Sr. No.	Type of Infrastructure	Details of Its Usage
8	Center for Faculty Development (CFD)	• Industry exchange/internship programs for skill development.
		• Facilities Development program for learning advanced teaching tools (AI, robotics, AR/VR, etc.) with integration of NEP-2020 guidelines.
9	Non-teaching staff	• Must possess required qualifications and experience.
		• Planning and systematic execution of teaching and learning processes.
10	Session-wise teaching plan	• Preparation of relevant and updated course material with proper allocation of theory, practical and experiential learning duration.
11	Learning material like study books	• Providing standardized study materials aligned with the syllabus. Provide student material links, QR code, reference books details, linkage with e-library/INFLIBNET, ODL and online course material link.
12	Question bank	• Development of question banks based on examination patterns.
		• Ensures questions align with syllabus, learning outcomes and evaluate holistic learning.
13	Assignments	• Inclusion of term papers, practicums, and answering question bank for exam preparations.
		• Encouraging periodic assignments with deadlines.
		• Internal assessment of assignments for time-bound completion.
		• Give 50% marks of total evaluating marks weightage on continuous and comprehensive evaluation.
14	Assessments	• Use of diverse assessment strategies (online, offline, blended) and focus on skills-based evaluation methods.
		• Introduction of on-demand and make-up assessments.
15	Value-added skills enhancement papers	• Offering skill-based value-added courses taught by industry experts.
		• Emphasis on hands-on learning in real or virtual environments.
16	Pedagogy	• Balanced integration of traditional and modern teaching methods.
		• Encouragement of technology use and blended learning. Initiate interactive and engagement method of teaching.
		• Availability of PwD-friendly teaching materials and evaluation process.
		• Student-centric learning approaches.

## C. Academic Enablers (3/3)

Sr. No.	Type of Infrastructure	Details of Its Usage
17	Other activities as part of learning	• Integration of sports, music, and cultural activities into core curriculum.
		• Proper assessment and grading of extracurricular skills.
		• Team-based social work initiatives for holistic development.
18	Earn while learn facility & flexibility	<ul style="list-style-type: none"> <li>• Providing work opportunities for financial support and skill development.</li> <li>• Offer Apprenticeship Embedded Degree Programme.</li> <li>• Offer Internship in industries, local government agencies, NGOs etc.</li> </ul>
19	Flexibility and multidisciplinary	• Universities should offer multidisciplinary UG/PG programs and certificate courses.
		• Collaboration with industries and international organizations for additional certifications.
20	Opportunities to develop & utilize research & innovative thinking skills	• Encouragement of individual and team-based research.
		• Support for students in developing innovative abilities.
		• Hosting hackathons and similar competitions.
21	International Exposure	• Opportunities for international collaboration, visiting faculty, scholarships, and conferences.

## D. Research, and Intellectual Property Enablers (1/3)

Sr. No.	Type of Infrastructure	Details of Its Usage
1	Quality Research	• Increased intake of students in research-based curriculum
		• Undertaking quality research projects
		• Establish a portfolio approach to research projects and quality research facilities and research labs
2	Research-Oriented Experienced Faculty Members	• Undertake self-sustaining model of basic and applied research.
		• Provide support to use of disruptive and affordable technologies for research
		• Faculty members must train for research-oriented programmes.
3	API-Based Faculty Compensation	• Encourages participation in research and innovation among academics, staff, and students
		• API-based compensation scheme fosters research and publication activities
		• Creates healthy competition among faculty members for accelerated IP contribution
4	Targeted and Collaborative Research	• Identifies new research fields and supports faculty in research, publishing, and patent filing
		• Strategic approach to create IPR and build an international brand
5	More Ph.D. & Post-Doctoral Research Scholars	• Universities must admit more research scholars within their support capacity
		• Appointment of research professors for research supervision
		• Establish post-doctoral research programs to maintain Ph.D. graduates' contributions
6.	More Faculty Members with Ph.D.	• Strategy to increase the proportion of Ph.D. holders among faculty
		• Ph.D. holders can mentor research scholars alongside teaching duties
7	Faculty Encouragement for Book Publications, Research Publications, and Patents	• Policy to promote IPR contributors, including UG & PG students, research scholars, and faculty members
		• Supportive policies and funding schemes to stimulate research and publications
8	More Conferences (At Least Two Conferences per Year per College)	• Conferences keep researchers, faculty, and students engaged
		• Provides networking opportunities with other academics

## D. Research, and Intellectual Property Enablers (2/3)

Sr. No.	Type of Infrastructure	Details of Its Usage
9	Student Involvement in Research	• Students can contribute to innovation through patents and scholarly publications
		• Involving students in research enhances the university's IPR infrastructure
10.	Industry and Institutional Collaboration & Consultation	• Supports collaboration-based research with industry
		• Enables access to industry research facilities
		• Leads to more patents, publications, and live project research
11	University Incubation Centres	• Assists students in establishing startups
		• Fosters entrepreneurial ideas from projects and internships
12	University Publication Through Its Own Press	• Encourages scholarly publications through university publishing houses
		• Reduces publishing costs and enhances dissemination of new knowledge
		• Promotes digital and online publications
13	University Publications & Citation Service	• Offers citation services to aid researchers in enhancing publication quality
14	Target Patent Claim for UG & PG Projects in Professional Subject Areas	• Setting research and patent application goals for students through mentoring and supervision
15	Faculty Ranking (Annual) System	• Encourages faculty excellence through API rankings
		• Reduces need for faculty oversight
16	Chief Technology Officer (CTO) Research Monetization	• Establishes a centralized office to monitor research activities
		• Manages IP protection, licensing, and technology transfer activities through Technical Transfer Office (TTO)
		• Provides training, funding, and structured guidelines for research monetization

## D. Research, and Intellectual Property Enablers (3/3)

Sr. No.	Type of Infrastructure	Details of Its Usage
17	Value-Added Skills Enhancement Papers	<ul style="list-style-type: none"> <li>Provides skill-based modules to enhance student employability</li> </ul>
		<ul style="list-style-type: none"> <li>Courses taught by industry professionals</li> </ul>
		<ul style="list-style-type: none"> <li>Includes experiential learning</li> </ul>
18	Other Activities as Part of Learning	<ul style="list-style-type: none"> <li>Integration of extracurricular activities into core education</li> </ul>
		<ul style="list-style-type: none"> <li>Promotes teamwork, social responsibility, and cultural appreciation by making clubs, NSS, NCC etc.</li> </ul>
		<ul style="list-style-type: none"> <li>Supports students from financially weaker backgrounds and remotely located.</li> </ul>
19	Earn While Learn Facility & Flexibility	<ul style="list-style-type: none"> <li>Provides students with working skills and financial independence. Define mechanism to recognise this courses and evaluation process.</li> </ul>
		<ul style="list-style-type: none"> <li>Courses should be multi-disciplinary and flexible.</li> </ul>
20	Flexibility and Multidisciplinarity	<ul style="list-style-type: none"> <li>Allows students to explore courses/programmes independently</li> </ul>
		<ul style="list-style-type: none"> <li>Offers additional certification programs in collaboration with industries and international organizations</li> </ul>
21	Opportunities to Develop & Utilize Research & Innovative Thinking Skills	<ul style="list-style-type: none"> <li>Encourages independent and team-based research</li> </ul>
		<ul style="list-style-type: none"> <li>Organizes hackathons and exchange programs</li> </ul>
		<ul style="list-style-type: none"> <li>Provides academic support to enhance innovation competency</li> </ul>

## E. Human Resources Enablers

Sr. No.	Type of Infrastructure	Details of Its Usage
1	Student and Learner Enablers	<ul style="list-style-type: none"> <li>• <b>Holistic Admissions Framework:</b> Inclusive selection process considering academics and extracurriculars (Adaptation of GCAS).</li> </ul>
		<ul style="list-style-type: none"> <li>• <b>Merit &amp; Equity-Based Financial Aid:</b> Scholarships for diverse talent.</li> </ul>
		<ul style="list-style-type: none"> <li>• <b>Academic Success Programs:</b> Advising, mentorship, and tutoring for student success specially for SEDGs students.</li> </ul>
2	Staff Empowerment Enablers	<ul style="list-style-type: none"> <li>• <b>Competency-Based Recruitment:</b> Hiring aligned with institutional goals.</li> </ul>
		<ul style="list-style-type: none"> <li>• <b>Professional Development &amp; Growth:</b> Clear career pathways and training opportunities.</li> </ul>
		<ul style="list-style-type: none"> <li>• <b>Inclusive Induction Protocols:</b> Seamless staff integration with structured onboarding.</li> </ul>
3	Faculty and Researcher Enablers	<ul style="list-style-type: none"> <li>• <b>Transparent Recruitment:</b> Fair hiring prioritizing diversity and excellence.</li> </ul>
		<ul style="list-style-type: none"> <li>• <b>Continuous Professional Development:</b> Fellowships for teaching, research, and leadership.</li> </ul>
		<ul style="list-style-type: none"> <li>• <b>Tenure &amp; Promotion Mechanisms:</b> Equitable evaluation of faculty contributions.</li> </ul>
4	Cross-Functional Enablers	<ul style="list-style-type: none"> <li>• <b>Recognition &amp; Reward Systems:</b> Celebrating achievements in research, mentorship, and leadership.</li> </ul>
		<ul style="list-style-type: none"> <li>• <b>Resilience &amp; Well-Being Programs:</b> Mental health and resilience-building initiatives.</li> </ul>
		<ul style="list-style-type: none"> <li>• <b>Leadership &amp; Collaboration Opportunities:</b> Programs for cross-disciplinary teamwork.</li> </ul>
5	Strategic Funding & Emotional Support Enablers	<ul style="list-style-type: none"> <li>• <b>Innovative Funding Strategies:</b> Grants for early-career researchers and pioneering projects.</li> </ul>
		<ul style="list-style-type: none"> <li>• <b>Emotional Intelligence &amp; Support Networks:</b> Training and support for academic resilience.</li> </ul>
6	Pedagogical Innovation Enablers	<ul style="list-style-type: none"> <li>• <b>Pedagogical Excellence Initiatives:</b> Programs fostering innovative curriculum and teaching technologies.</li> </ul>



## E. Supportive- Facilitative Enablers

Sr. No.	Type of Infrastructure	Details of Its Usage
1	Accessibility/ Proximity	<ul style="list-style-type: none"> <li>• Leaders being available and approachable, promoting voluntary interaction.</li> </ul>
2	Rich Communication	<ul style="list-style-type: none"> <li>• Real-time, interactive communication ensuring clarity and collaboration.</li> </ul>
3	Role Model	<ul style="list-style-type: none"> <li>• Develop leaders who motivates and set targets for others.</li> </ul>
4	Institutional Values (Core Values)	<ul style="list-style-type: none"> <li>• To guide the behavior and decision of all stakeholders.</li> </ul>
5	Vision	<ul style="list-style-type: none"> <li>• Forward-thinking plans encouraging proactive institutional development.</li> </ul>
6	Trust among Stakeholders & Outsiders	<ul style="list-style-type: none"> <li>• Building trust among all stakeholders, based on their commitment and contributions to the institutions.</li> </ul>
7	Institutional Tradition Rituals	<ul style="list-style-type: none"> <li>• Strengthening emotional bonds and commitment via institutional traditions.</li> </ul>
8	Alternative Strategy & Support Network	<ul style="list-style-type: none"> <li>• Backup plans ensuring smooth academic operations and timely services.</li> </ul>
9	Goal Setting in Every Student	<ul style="list-style-type: none"> <li>• Encouraging students to set and achieve personal and academic goals by creating awareness about opportunities.</li> </ul>
10	Safety & Security	<ul style="list-style-type: none"> <li>• Providing a safe and secure campus environment for all stakeholders.</li> </ul>
11	Search for Proximity (Local Friends, Food, Culture)	<ul style="list-style-type: none"> <li>• Facilitating a sense of belonging through friendships, cuisine, and culture.</li> </ul>
12	Legacy of the System	<ul style="list-style-type: none"> <li>• Preserving institutional traditions, culture, and hierarchy respectfully.</li> </ul>
13	Respect & Perception	<ul style="list-style-type: none"> <li>• Ensuring stakeholders hold the institution in high regard as their alma mater.</li> </ul>
14	Openness in Terms of Information	<ul style="list-style-type: none"> <li>• Transparency in admissions, academics, research, and financial matters.</li> </ul>
15	Ability of the Institution to Deliver on Promises	<ul style="list-style-type: none"> <li>• Addressing failures promptly and using autonomy to resolve issues.</li> </ul>
16	Accountability Measures	<ul style="list-style-type: none"> <li>• Systems to evaluate stakeholder accountability and enforce consequences.</li> </ul>
17	Mental Health	<ul style="list-style-type: none"> <li>• Providing infrastructure and support for students' mental well-being.</li> </ul>

## F. Networking and Collaborations Enablers

Sr. No.	Type of Infrastructure	Details of Its Usage
1	Strategic Collaborations	<ul style="list-style-type: none"> <li>• <b>Integrated Partnerships</b> (MoUs for research, curriculum design, community engagement), <b>Alumni Networks</b> (mentorship, funding, research support), <b>Industry Integration</b> (curriculum development, internships, research, joint projects).</li> </ul>
2	Academic and Research Excellence	<ul style="list-style-type: none"> <li>• <b>Cross-Institutional Synergy</b> (co-research, shared curricula, dual degrees, resource sharing), <b>Research Collaboration</b> (shared databases, library access, international projects).</li> </ul>
3	Practical Exposure and Experience	<ul style="list-style-type: none"> <li>• <b>Hands-On Learning</b> (workshops, industry projects, practical skilling), <b>Earn While Learn</b> (live projects, hybrid learning models for professional experience).</li> </ul>
4	Community Engagement and Service	<ul style="list-style-type: none"> <li>• <b>Social Integration</b> (NGO partnerships, rural outreach, participation in governments programs like Unnat Bharat Abhiyan), <b>Civic Partnerships</b> (collaborations with local bodies for sustainable development).</li> </ul>
5	Professional Development and Employment	<ul style="list-style-type: none"> <li>• <b>Placement Networks</b> (industry connections for internships and jobs), <b>Faculty Consultancy</b> (faculty-industry engagement for practical knowledge enhancement).</li> </ul>
6	Quality and Credibility	<ul style="list-style-type: none"> <li>• <b>Accreditation &amp; Certification</b> (national/international recognition, brand value), <b>Quality Assurance</b> (adopting quality frameworks to enhance learning outcomes).</li> </ul>
7	Innovation and Entrepreneurship	<ul style="list-style-type: none"> <li>• <b>Startup Ecosystem</b> (incubation centers, funding, ideation support, SSIP), <b>Digital Infrastructure</b> (tech-driven startup support and networking).</li> </ul>

## G. Physical Enablers (1/2)

Sr. No.	Type of Infrastructure	Details of Its Usage (Essential/Desirable/Aspirational)
1	Smart Campus	<b>Smart Campus:</b> Automated systems for lighting, security, energy efficiency, and facility performance monitoring.
2	Green/Sustainable Building	Resource-efficient structures, renewable energy use, central AC, clean-green environmental concept, water harvesting. Recycle the waste (Best from waste).
3	Infrastructure to Commute	Separate spaces for differently-abled, bicycle paths, battery-powered vehicle access.
4	Administrative Block	Admission & counseling areas, faculty cubicles, department buildings.
5	Library/Digital Resource Centre	Reading rooms, book stock areas, online access to journals and research databases.
6	Lecture Complex & Classrooms	Well-equipped lecture halls, discussion/tutorial rooms with modern facilities.
7	Tutorial Rooms	Video recording, online session facilities for lectures.
8	Examination Branch	Secure storage (strong room) for confidential documents and exam papers.
9	Faculty & Staff Facilities	Faculty chambers, residential quarters for faculty/staff.
10	Meeting Rooms	Equipped with furniture and communication/presentation equipment.
11	Office Rooms	Adequate space for staff needs.
12	Laboratories & Research Centres	Advanced industry aligned labs, specialty research/incubation/startup centers, departmental libraries.
13	Computer Centre/Multimedia Studios	Computer labs (as per standard norms), multimedia studios for digital content creation.
14	Cafeteria/Dining Facility	Modern cooking equipment ensuring hygiene and quality.

## G. Physical Enablers (2/2)

Sr. No.	Type of Infrastructure	Details of Its Usage (Essential/Desirable/Aspirational)
15	Games & Sports Facilities	Playgrounds, gym, swimming pool, modern stadiums.
16	Auditorium & Conference Rooms	Large auditorium and conference rooms for events.
17	Hostels	Accommodation for 60% of students, research scholar hostels.
18	Parking	Sufficient space for students, staff, and visitors.
19	Exhibition Hall	Spaces for academic, vocational, skill-based exhibitions and proctored examination.
20	Guest Accommodation	Basic guest house; star-hotel type accommodations.
21	Commercial Shops/Centers	Convenience stores; shopping complex for campus community.
22	Health & Well-being	24/7 medical dispensary/hospital.
23	Student Recreation Facilities	Modern recreation centers for student engagement.
24	International Student Centres	Facilities catering to international students.
25	Incubation Centre & Research Park	R&D units with industry collaboration.
26	Botanical Park/Garden	Living plant collection for research, conservation, and education.
27	Vocational Education, Training & Skilling Infrastructure	Dedicated spaces with tools, labs, and training equipment as per NQSF/NHEQF norms.

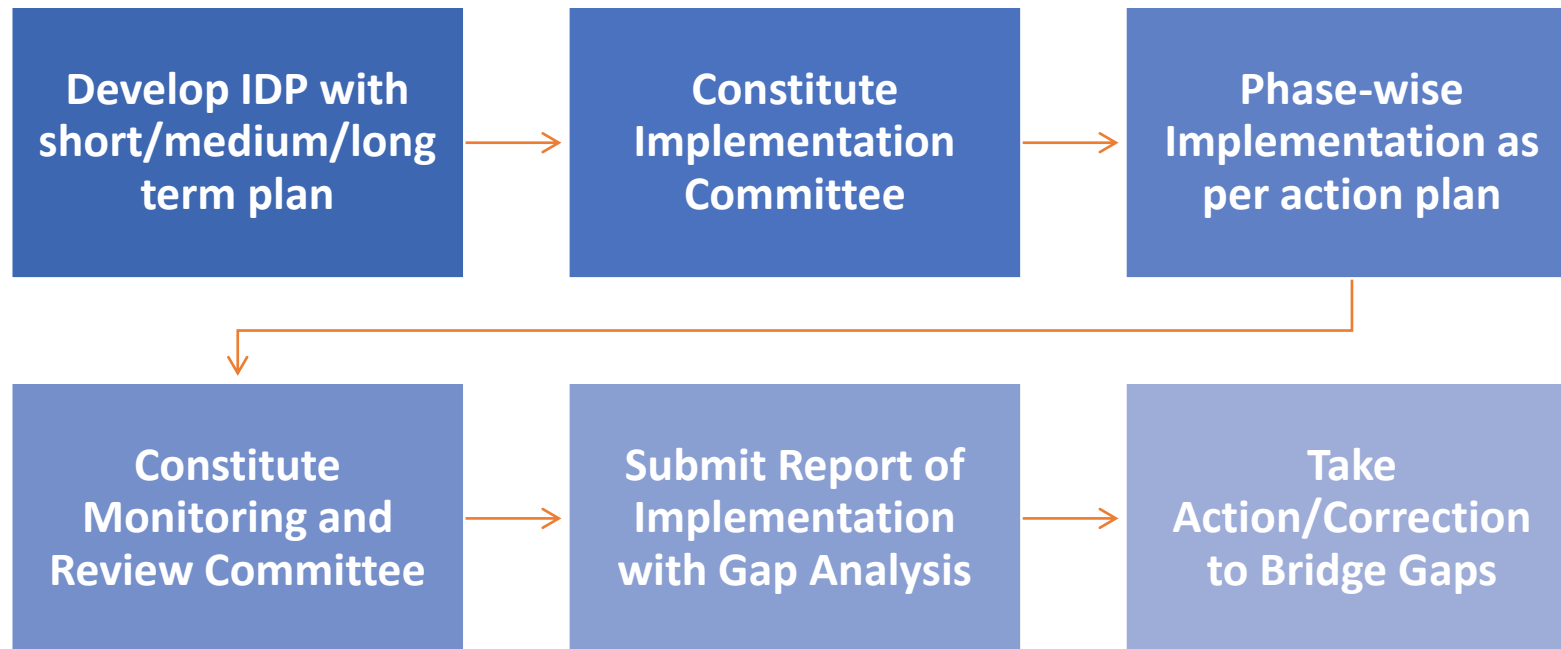
## H. Digital Enablers (1/2)

Sr. No.	Type of Infrastructure	Details of Its Usage
1	Internet Usage	Connecting external world through electronic devices for stakeholders.
2	Website	Providing institutional information to the public and upload the IDP on the website.
3	Online Messaging Stakeholders' Groups	Facilitates vertical and horizontal communication among stakeholders.
4	Online Blogs & Course Sites	Provides course information and tracks students' progress.
5	Wi-Fi Campus	Enables ubiquitous online access in campus and classrooms.
6	Online Study Material	Provides curriculum-based study materials in text, audio, and video formats. Develop own LMS or linkage with SAMARTH.
7	Digital Library	Offers online access to books, journals, and study materials through digital platforms, linkage with INFLIBNET.
8	Digital Publication	Enables online publishing of books, newsletters, magazines, and exam papers.
9	Paperless Office	Implements academic administrative software for online office services.
10	Paperless Exams	Digital examination system to eliminate paper wastage.
11	Online Evaluation	Automated digital evaluation system for faster assessment.
12	Website-Based Result Announcement	Ensures easy and ubiquitous access to exam results.
13	NAD Marks cards Facility	Secure digital academic depository for mark sheets and certificates.

## H. Digital Enablers (2/2)

Sr. No.	Type of Infrastructure	Details of Its Usage (Essential/Desirable/Aspirational)
14	Online Admission Test	Enables global accessibility for university admissions.
15	Education ERP	Integrates various university departments for efficient data exchange.
16	Plagiarism Software Facility	A software facility to check plagiarism contents in the documents.
17	Online Digital Magazine & Student Publication	Facilitates university-wide digital publishing.
18	Online Placement Support	Provides digital assistance for project, internship, apprenticeship and final placements.
19	Video Documentation of Courses & Colleges	Enhances global access to institutional information.
20	Video Documentation on Public Platforms	Promotes open access to institutional knowledge.
21	Social Media-Based Promotions	Information access, activities, best practices and brand building promotions.
22	Use of ICCT Technologies (AI, BA, CC, DS, MB, OC, VR & AR)	Adopting present technologies in automating the services.
23	Studio for Video Online Classes	Facilitates professional digitization of educational content.
24	Video Conference Facility	Enables global digital information exchange.
25	Online Open Publication System	Allows open access to new research and knowledge.

# IDP implementation Process and Format



## Concept Note & Illustrative Performa

The Education Department has provided concept note and illustrative outlines to guide the development of IDPs. However, HEIs are free to design their own formats and include additional plans beyond the scope of the UGC guidelines.

All rights reserved to KCG, Ahmedabad



Adobe Acrobat  
Document